

JEFFERSON TOWNSHIP

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John Burkett • Richard H. McCullough * Tyler Angermeier
Supervisors

AGENDA

TOWNSHIP SUPERVISORS – REORGANIZATION MEETING

JANUARY 4th, 2022

- Swearing in of the Supervisors.
- Call to order.
- Roll Call.
- Pledge of Allegiance
- Guest/Public Comment
- Appointment

Motion to nominate _____ as temporary Jefferson Township Board of Supervisors' Chairperson and Secretary. _____, will open the floor for nomination of Chairperson.

Motion to nominate _____ as Chairperson of the Jefferson Township Board of Supervisors.

Motion to nominate _____ as Vice Chairperson of the Jefferson Township Board of Supervisors.

Motion to appoint _____ to fill Supervisor vacancy position.

Motion to reappoint Rachel Nickel as Secretary/Treasurer for the year 2022 at an hourly rate of \$ _____ per hour, effective 1/5/2022. (2021 - \$14.75)

Motion to reappoint Jeffery S. Lockard as Chief of Police for the year 2022 at an hourly rate of \$ _____ per hour, effective 1/5/2022. (2021 - \$24.05)

Motion to appoint _____ as Road Master.

Motion to appoint _____ as Second Road Master.

Motion to appoint _____ as Third Road Master.

Motion to set the 2022 regular monthly meeting's date as the 2nd MONDAY at 7:00 pm at the Jefferson Township Municipal Building.

Motion to pay the approved payables at the end of each week, and the re-occurring monthly bills to be paid by FNB On-line Bill pay, with these payables being included on the monthly Treasurer's report of payables.

Motion to approve disbursing payroll every other week beginning January 4th, 2022.

Motion to appoint First National Bank and PLGIT as Jefferson Township depositors for 2022.

Motion to use FNB as Jefferson Township Credit Cards for 2022.

Motion to appoint Roger R. Shaffer, Jr. as Jefferson Township solicitor for 2022 at a rate of \$195.00 per hour for matters not included in the \$4000.00 retainer.

Motion to appoint Gannett Fleming, contact Dan Goncz, as Jefferson Township Engineer for 2022.

Motion to appoint M. Davidson as Satellite Sewer Collection system operator of record.

Motion to appoint Philip Weiner and Company as the auditors for the wage and occupational taxes as well as the Township complete Audit for the fiscal year of 2022 at \$5050.00 per year.

Motion to approve those wanting to attend the PSATS State Convention in Hershey to forward registrations.

Motion to approve Supervisors/ Secretary hourly wage and travel expenses for all conferences and training at \$50.00 per day, 59 cents per mile, plus hotel and meals.

Motion to appoint _____ as voting delegate for the PSATS State Convention for 2022.

Motion to appoint _____ as the Jefferson Township representative to the Mercer County Joint Sewage Agency for 2022.

Motion to appoint _____ as the Jefferson Township alternate representative to the Mercer County Joint Sewage Agency for 2022.

Motion to appoint _____ as the Jefferson Township liaison for the Mercer County Emergency Management Agency for 2022.

Motion to appoint _____ as liaison for the Jefferson Township Volunteer Fire Department for 2022.

Motion to appoint _____ liaison to the Police Department for 2022.

Motion to appoint _____ as representative for the Police Pension Plan for 2022.

Motion to appoint _____ as the Jefferson Township representative to the Mercer County Regional Council of Governments for 2022.

Motion to appoint _____ as the Jefferson Township representative to the Mercer County Regional Planning Commission for 2022.

Motion to appoint _____ & _____ as the Jefferson Township representatives to the Mercer Area Council of Governments for 2022.

Motion to re/appoint _____ as the Jefferson Township Brandy Springs Representative for 2022.

Motion to Appoint Planning Board Members to terms as follows to be compliant to the 5-member, 4-year term with staggering term end dates:

- Barb Reda reappointed to a 4year term expiring January 2021
- Burt Weston reappointed to a 4year term expiring January1st, 2022
- Bob Scheuermann reappointed to a 4year term expiring January 1st, 2024
- Buck Baldwin appointed to a 4year term expiring January 1st, 2023

Motion to Appoint Zoning Hearing Board Members to terms as follows to be compliant to the 3member, 3year term.

- John Bartholomew reappointed to a 3year term expiring January 1st, 2022
- Scott Spragle reappointed to a 3year term expiring January 1st, 2023
- Lori Weston appointed to a 3year term expiring January 1st, 2022

Motion to Appoint the Township Auditors

Vincent Joseph Smith reappointed to elected 6year term expiring 12/31/2023

Charles R. Welch appointed to a 2 year/6year term expiring on 12/31/2021

Karen Elford appointed to a 2 year/6year term expiring on 12/31/2021

Motion to appoint Scott McGinnis as Jefferson Township Zoning Officer for 2020 at a compensation of the lesser of 80% of the zoning permits or up to \$500.00 and 59 cents a mile for following up on complaints from the Supervisors and office resulting from written complaints.

Motion to appoint _____ as the Vacancy Board Chairperson for 2022.

Motion to appoint Diane Dawson as the Jefferson Township proxy to the Mercer Area Library for 2022.

Motion to appoint Mildred Luba as the Primary Voting Delegate for the Tax Collection Committee (TCC) representative for 2022 and _____ as the Alternate Voting Delegate for 2022.

Motion to continue the LST (formerly occupational tax) at \$10.00.

Motion to continue the per capita tax at \$10.00.

Motion to set mileage reimbursement for use of private vehicles by employees for travel and emergency use at the current IRS Rate for 2022 (IRS rate is 58 cents/mile).

Motion to approve the following pay scale

<u>Position</u>	<u>Starting Wage</u>	2021 Rate of: <u>Wage after Probation</u>	2022 Rate of: \$ _____/hour
Temporary Part-time CDL		\$14.00/hour	\$ _____/hour
Emergency Snow Removal:		\$14.00/hour	\$ _____/hour
Patrolman:	As per Union Contract		Delete Not needed
One Calls	Regular hourly rate/Emergency One calls with a minimum of 2 hours at regular hourly rate.		
Sewer Call Outs	\$25.00hourly rate/hour with a minimum of 2 hours for after-hours call outs		
Sewer Meter Readings	Regular hourly rate/hour with a minimum of 2 hours		
Township Call Outs	Regular hourly rate/hour with a minimum of 2 hours		
Police Department Court Time	As per Union Contract		

	2021 Rate of:	2022 Rate of:
Road Crew Foreman	\$21.00/hour	\$ _____/hour
Part-time Road Crew Laborer/No CDL	\$12.50/hour	\$ _____/hour
Part-time Road Crew Laborer W/CDL	\$14.00/hour	\$ _____/hour
Groundskeeper	\$12.50/hour	\$ _____/ hour
Auditor	\$10.00 per hour	\$ _____/per hour

Motion to approve \$35 per month cell phone reimbursements or issuance of township owned cell phone for Supervisors, Road Foreman and Secretary/Treasurer with email capabilities.

Motion to recommend to the Board of Auditors that the Road Master/Supervisor wage be set at \$16.25per hour and that the Board of Auditors set the full time Supervisor working as Road Foreman rate at \$21.00.

Motion to set the Elected Tax Collector rate at 5% of the collected amount.

Motion to approve the 2022 Fee Schedule.

Motion to set Halloween Trick or Treat date and time of October 29th, 2022 from 4 p.m. .to 6 p.m.

Adjournment.