

**JEFFERSON TOWNSHIP**  
**7407 LAMOR ROAD**  
**MERCER, PA 16137**  
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John Burkett • Richard H. McCullough • Anthony Settle  
Supervisors

The monthly meeting of the Jefferson Township Board of Supervisors was called to order by Mr. Burkett on March 9th, 2020, at 7 pm at the Jefferson Township Building, 7407 Lamor Rd, Mercer, PA 16137.

The Pledge of Allegiance was recited and Roll Call was taken. In attendance were Supervisors John Burkett, Richard H. McCullough and Anthony Settle. Also, in attendance were Secretary/Treasurer Linda Adams, Shirley Dixon, Ryan Jackman, Barb McWilliams, Doug Long, and Richard Graul.

A motion was made by Mr. Burkett to approve the minutes from February 10th, 2020 Supervisors Meeting. Seconded by Mr. McCullough. Motion passed with 3 yes votes.

Motion was made by Mr. McCullough and seconded by Mr. Burkett to pay the following payables:

General Fund	\$34,260.79	Sewer	\$ 1,184.69
Parks & Recreation	\$ -0-	State Liquid Fuels	\$ -0-

Motion passed with 3 yes votes.

A motion was made by Mr. Burkett to approve the reconciliations on all accounts for the month of February 2020. Seconded by Mr. Settle. Motion passed with 3 yes votes

**Public Comment Period:**

Shirley Dixon of 815 Swingle Hill Road, Mercer, PA asked the board what were the plans for her roadway. The board and Mrs. Dixon discussed previous meetings regarding Swingle Hill Road and possible corrective measures concluding with Mr. Burkett noting on the record her concerns.

Richard Graul of Steister Road, Mercer, PA inquired about signage at intersection of Steister and Seidle Roads. Not township signs, put in place by hauler to keep trucks where they are supposed to go. Mr. Graul also commented on East Lake Road near Mezzara Property in very bad condition. Mr. McCullough advised that there are plans to work on that section. Mr. Graul discussed the litter along the township roadway and that the State has Programs for Clean up from March 1st to May 31st. The board discussed possible areas of public involvement and resources.

**Correspondence:**

Mr. Burkett presented 2 thank you notes sent by the Girl Scouts. Mrs. Adams advised the board that the Girls Scouts had used the hall for their annual Thinking Day event and what that entailed.

Mr. Burkett reviewed the letter from Charter Communications regarding the upcoming change to channel lineup.

Mr. Burkett reviewed the Highway Safety Networks letter advising of the approved audit of the grant funding received by the Jefferson Township Police Department.

Mr. Burkett reviewed the letter from National Fuel regarding planned projects in the township jurisdiction. National Fuel will need to be advised of any projects the township will be doing.

**Administrative Actions:**

Mr. Burkett made a motion to set the fees for the Certification of Payment of Real Estate Taxes by the Tax Collector at \$10.00 per certification as per Ordinance of 71/91. Motion seconded by Mr. McCullough. Motion passed with 3 yes votes.

A motion to approve the Amendment to the Lease Agreement with the Jefferson Township Fair Association was made by Mr. Burkett, seconded by Mr. Settle and passed with 3 yes votes. The Amendment will now be presented to the Fair Association for their approval.

Resolution 2 of 2020 for the Ag Security Addition motion made by Mr. Burkett, seconded by Mr. McCullough and approved by unanimous vote.

**Staff Reports:**

- Police Department – Reports of February 2020 read by Mr. Burkett.
- Fire Department - Reports of February 2020 read by Mr. Burkett.
- Parks and Recreation – Mr. Burkett advised the board that he was informed that the grant request to the County Commissioners for funding for the park lodge repairs was approved in the amount of \$5,000.00 Mrs. Adams advised the board that the contractor is scheduled to begin work on April 13th, 2020
- Road Report– Mr. McCullough advised the board that the road crew has been patching dirt and paved roads, trimming brush, routine maintenance on equipment and tire replacement. Bid opening for the Joint Seal Coat Bid in on April 16th, 2020.
- Sewer Report – Mr. Burkett reported that there were no issues this month..

**Unfinished Business:**

The Jefferson Township Fair Associations request for exemption to Ordinance 6/1/92 permitting wine and beer exhibit and judging was discussed. Although the board has no issue with issuing the exemption the solicitor's suggestion that the LCB issue a letter of approval will require the board to discuss the matter with the solicitor.

**New Business:**

The possible rescheduling of the April 13th meeting was discussed and set aside.

Mr. Burkett made a motion to approve Earned Comp Time vs. overtime for the Road Foreman only. Mr. Settle seconded the motion. The motion passed with 2 yes votes with Mr. McCullough abstaining.

Discussion of the sale of some older unused equipment at the Fair Equipment Auction was discussed. Mr. Burkett made a motion that the following equipment be listed for sale with the associated reserves:

Massey 135	reserve of \$2000.00
920 Case Loader	reserve of \$10,000.00
3 pt. hitch roller	reserve of \$200.00
1992 Leaf Collector	reserve of \$5000.00

Motion seconded by Mr. Settle and passed with 3 yes votes.

Mr Burkett made a motion to approve rental of excavator and hiring of trucking to haul millings purchased from Penn Dot. Motion seconded by Mr. Settle and passed with 3 yes votes.

Mr. Burkett made a motion to approve the proposal quote and contract from AT&T for Office phone system, seconded by Mr. Settle and passed with 3 yes votes.

Information obtained by Mr. Burkett for salt shed rebuilt was shared with the board. Further information will need to be obtained before progression can be made.

Board members discussed the need for a Line Locator for the Sewer Operations. Quotes for equipment to be presented at the next meeting.

**Meetings:** Read by Mr. Burkett.

**Adjournment:** Motion by Mr. Burkett to adjourn at 7:59 p.m., seconded by Mr. McCullough, and passed with 3 yes votes. Adjourned.

MINUTES March 10th, 2020

Approved by: /s/John Burkett Date April 13th, 2020  
John Burkett, Chairman