

JEFFERSON TOWNSHIP
7407 LAMOR ROAD
MERCER, PA 16137
TELEPHONE: 724-662-3310 • FAX: 724-662-0313
E-MAIL: hjeffersontowns@neo.rr.com
John Burkett • Richard H. McCullough • Anthony Settle
Supervisors

The monthly meeting of the Jefferson Township Board of Supervisors was called to order by Mr. Burkett on February 10th, 2020, at 7 pm at the Jefferson Township Building, 7407 Lamor Rd, Mercer, PA 16137.

The Pledge of Allegiance was recited and Roll Call was taken. In attendance were Supervisors John Burkett, Richard H. McCullough and Anthony Settle. Also, in attendance was Garth Falkner, Barb McWilliams, Doug Long, Rachel Nickel, Cheryl and Tim Weyant, Richard Graul, Mildred Luba, Marlene Gilliland, Eric Watson, and Robin Snyder.

A motion was made by Mr. Settle to approve the minutes from January 6th, 2020 Reorganization Meeting. Seconded by Mr. McCullough. Motion passed with 3 yes votes.

A motion was made by Mr. McCullough to approve the minutes from January 6th, 2020 Supervisor Meeting. Seconded by Mr. Settle. Motion passed with 3 yes votes.

A motion was made by Mr. Settle to approve the minutes from January 6th, 2020 Zoning Hearing Board Reorganization Meeting. Seconded by Mr. McCullough. Motion passed with 3 yes votes.

A motion was made by Mr. McCullough to approve the minutes from January 6th, 2020 Auditors Reorganization Meeting. Seconded by Mr. Settle. Motion passed with 3 yes votes.

A motion was made by Mr. Settle to approve the minutes from January 6th, 2020 Planning Commission Reorganization Meeting. Seconded by Mr. McCullough. Motion passed with 3 yes votes.

Motion was made by Mr. McCullough and seconded by Mr. Settle to pay the following payables:

General Fund	\$44,937.92	Sewer	\$ 11,888.60
Parks & Recreation	\$ -0-	State Liquid Fuels	\$ 1,484.74

Motion passed with 3 yes votes.

A motion was made by Mr. McCullough to approve the reconciliations on all accounts for the month of January 2020. Seconded by Mr. Settle. Motion passed with 3 yes votes

Public Comment Period:

Garth Falkner of 7900 Lamor Road, Mercer, Pa asked the board why the township had no representation at the Joint Sewage Authority meeting on January 23rd, 2020. Mr. Burkett advised Mr. Falkner that no one was available at that date and time. Mr. Falkner stated that he would remind the Authority to notify Mr. Burkett and the township office of the meeting schedule.

Eric Watson, President of the Jefferson Township Fair Board requested that the board revisit the fair boards lease of the Township property for the fair with a minimum of 7 years and a maximum of 50- 99 years. The supervisors agreed to look into the matter and confer with the township solicitor.

Mr. Watson also addressed the board concerning allowing competition of homemade wine and beer at the fair. There would be no serving or selling, just a judged secure display. The board will confer with the township solicitor and vote on this matter at the next meeting.

Mr. Watson also asked the board to use the West Entrance to the building on the day of the Fair Board Equipment Auction. The board agreed with the use of the entrance for the day of the event only, and that all precautions will be made by the Fair Board to protect the flooring in the hallway.

Mrs. Barb McWilliams of 13 Highland Road, Mercer, PA reminded the board and attendees of the up coming Chicken Pie Diner on February 16th, 2020 from 4 - 7 pm, tickets \$10.00.

Correspondence:

Mr. Burkett reviewed a letter from NTG Environmental regarding Downstream Notification Requirement for Storage Tanks at the Jefferson-Montgomery Facility.

Mr. Burkett reviewed the letter from Diversified Gas & Oil Corporation concerning rules governing and hazards associated with consumption of natural gas.

Administrative Actions:

Mr. McCullough made a motion to appoint John Burkett and Anthony Settle as alternates to the Mercer County Regional Planning Commission, seconded by Mr. Settle. Motion passed with 3 yes votes.

Mr. Burkett made a motion to appoint Mr. McCullough as representative to the Metropolitan Planning Organization, seconded by Mr. Settle. Motion passed with 3 yes votes.

Resolution No. 1 of 2020 regarding the Mercer County Joint Seal Coat Bid Program was read by Mr. Burkett. Mr. Burkett made a motion to accept Resolution No. 1 of 2020, seconded by Mr. McCullough. Motion passed with 3 yes votes.

Mr. Burkett made a motion, seconded by Mr. McCullough for the addition of the Forrest Brooke MHC, LLC community/office building located at 7266 W. Market Street, Mercer, PA 16137 to connect to the township's public sewer system. Township engineer Dan Goncz of Gannett Fleming has approved the connection at 1 EDU. Motion passed with 3 yes votes.

Mr. Burkett made a motion and Mr. McCullough seconded the motion to accept the following additions and exonerations for the December 2019 tax duplicate:

Per Capita Exons	11	\$55.00
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Staff Reports:

- Police Department – Reports of January 2020 read by Mr. Burkett.
- Fire Department - Reports of January 2020 read by Mr. Burkett.
- Parks and Recreation –Mrs. Adams, Township Secretary advised the board that Brian Foster of Mercer County Regional Planning was assisting in grant applications through the County's Act 13 funding Grants. Currently need quotes from contractors for repairs to the Zahniser Lodge.
Road Report – Mr. McCullough reported that 1.36 miles of McCullough Road from Charleston Road to Bend Road to be prime coated with MC70 or E11-90 and double sealed. .3 miles of Steister Road from State Route 258 to be prime coated with MC-70 or E11-90 and double sealed. Prime coat recommendation will come from Jon Wilson of Penn Dot. Patching of roadways has been difficult with warm wet weather. Mr. McCullough also reviewed an equipment list with the board of items that were used a lot and other that do not get used or not used often. Mr. Burkett suggested that possibly the unused equipment could be traded in on other equipment. The board also discussed listing unused equipment in the Fair Board Auction with a reserve, Mr. Burkett made a motion to establish a list of equipment to sell at the auction with sale price limit reserves. Seconded by Mr. Anthony. Motion passed with 3 yes votes.
Mr. Falkner commented on the campers using Skyline Drive and the signage not being installed to deter them. Mr. McCullough advised that there needs to be adequate turn around with the signage as campers cannot back out on to State Route 62.
- Sewer Report – Mr. Burkett reported that the service of M. Davidson handling the sewer system has been successful with 2 pump repairs and the purchase of 1 new pump.

Unfinished Business:

Robin Snyder, Jefferson Township Elected Tax Collector informed the board that the Tax Certifications that she prepares are on the sale of property. She is requesting that the board set fees collectable by the Tax Collector in the following amounts: \$10.00 for Duplicate Billing, \$20.00 for returned checks and \$5.00 per year per parcel for Tax Certificates. The board has agreed to make inquiries with the Township Solicitor and PSATS for guidance.

New Business:

Matthew Golden of the Mercer Area Library presented to the Board of Supervisors a copy of the Library's Budget and thanked them for supporting the library.

Mr. Burkett reviewed the DEP Bureau of Safe Drinking Water "Water Supply Inspection Report" which occurs every 5 years. Mr. McCullough who was present during the inspection view was that it was all pretty good. He had

suggested to the inspectors come in the summer months when everything is turned on. Volume of water used in winter is very low. With some minor violations and deficiencies, the system passed.

Mrs. Adams reviewed the board on the quote from FirstNet Solution Consultants regarding the wireless phone system for the police and township officials. Switching would provide the police and township officials with priority connectivity during crisis times. Would place an additional phone in a cruiser and enable push to talk. Mr. Settle who is familiar with the system, advised the board that the AT&T connection would enable phone service in some areas of the township that are not reachable by Verizon, but we will still have some areas that are not in any network. The cost would be \$7 higher per month but with additional equipment. Trade in Credit estimated to be approximately \$700.00 with any new equipment purchased at \$.99.

Meetings: Read by Mr. Burkett.

Adjournment: Motion by Mr. Burkett to adjourn at 7:39 p.m., seconded by Mr. McCullough, and passed with 3 yes votes. Adjourned.

MINUTES February 10th, 2020

Approved by: _____


John Burkett, Chairman

Date March 9th, 2020

JEFFERSON TOWNSHIP

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BOARD OF SUPERVISORS ** AGENDA ** TOWNSHIP MEETING ** Jan. 6th, 2020

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

John Burkett Richard McCullough Anthony Settle

APPROVAL OF MINUTES

Approval of Minutes from Jan 6th 2020 Supervisor's Meeting.
Approval of Minutes from Jan 6th 2020 Reorganization Meeting
Approval of Minutes from Jan 6th 2020 Zoning Hearing Board Reorg. Meeting
Approval of Minutes from Jan 6th 2020 Auditors Reorg. Meeting.
Approval of Minutes from Jan 6th 2020 Planning Commission Reorg. Meeting.

MOTION TO PAY

PAYROLL AND PAYABLES

General Fund	\$ 44,937.92	Sewer	\$11,888.60
Parks	\$ -0-	State Liquid Fuels	\$ 1,484.74

APPROVAL OF RECONCILIATIONS January 2020

PUBLIC COMMENT PERIOD

CORRESPONDENCE

NTG Environmental – Downstream Notification Requirement for Storage Tanks
Diversified Gas & Oil – Reminder of rules governing and hazards of natural gas.

ADMINISTRATIVE ACTIONS

Appointment of alternates to Mercer County Regional Planning Commission.
Appointment of representative to Metropolitan Planning Organization.
Resolution No 1 of 2020 – Mercer County Joint Seal Coat Bid Program
List of roads to be primecoat and sealed.
Forrest Brooke MHC LLC – Community Building connection to sewer.

- Please accept the following December additions and exonerations for the 2019 Tax Duplicate:
Per Capita Exons 11 \$55.00

STAFF REPORTS

POLICE January Report submitted by Chief Lockard
FIRE January Report submitted by Chief Lockard
PARKS
ROAD REPORTS.
SEWER

UNFINISHED BUSINESS

Tax Collectors request for fees

NEW BUSINESS

Matthew Golden – Mercer Area Library
Thanks to Mercer Area Girl Scouts
DEP water supply inspection report
First Net w/AT&T

MEETINGS

JT BOARD OF SUPERVISORS MEETING Mon. March 9th, 2020 7 p.m.
MERCER AREA COUNCIL OF GOVERNMENTS Mon. April 27th, 7 p.m. Jefferson Twp.
MERCER CO. REGIONAL COG. Wed. March. 18th, 6 p.m.
MERCER REGIONAL PLANNING. Tues. Feb. 25th 2020 7:30 pm
MERCER COUNTY JOINT SEWAGE MEETING. TBA

ADJOURNMENT

JEFFERSON TOWNSHIP

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John Burkett - Garth Falkner - William Dunn
Supervisors

TOWNSHIP Regular MEETING SIGN IN

February 10th, 2020

NAME (Please Print Clearly)

ADDRESS

GARTH FALKNER

7900 LAMOR RD

DOUG LONG

6852 LAMOR RD.

Barb McWilliams

13 Highland Rd.

Rachel Nickel

284 Daley Rd.

Cheryl Woyant

398 Fullingmill Rd.

Tim Woyant

398 Fullingmill Rd.

MILDRED LUBA

123 ZAHNISER RD

Marlene Gilleland

21 Wincee Rd

Eric Watson

7130 E state st

Robin Snyder

89 Charleston RA

Rich Graul

Steak Rd

Welcome!