

SO YOU WANT TO BUILD SOMETHING

Steps to follow to get it done.

Check When Completed

1 Create a drawing of your property marking the existing structures and additions/changes. Note the distance from center of the roadway to the front of the proposed or existing structure. Note the distance from the side property line to the proposed or existing structure on both sides. Note the distance from the back of the property to the proposed or existing structure.

(Bring with you when applying for the Zoning Permit with the township secretary.)

2 Apply for a Zoning Permit with the Township Secretary. Fee starts at \$25 for projects up to \$20,000 and increases \$5.00 for every additional \$5,000.

3 Zoning Officer will approve/disapprove your Zoning Permit Application and send you copy.

If Approved - take this copy to one of the 3 Inspectors to obtain a Building Permit. Contact the Inspectors ahead to find out what information they will need to issue you a building permit. They will also be able to advise you of the cost of the Building Permit.

Richardson Inspection Services
724-406-0031
2879 Mercer Butler Pike
Grove City, PA 16127

Prosek's Inspection
724-927-2020
7531 South Lake Road
Jamestown, PA 16134

Middle Department Inspection Agency
Patrick Duffy
1-800-828-6342
13020 Perry Highway
Wexford, PA 15090

If Disapproved - You have the right to file for an Appeal of the Zoning Permit. See Township Secretary for details. Cost is \$400.00

Construction can not begin until the Zoning Permit is approved and the Building Permit is issued.

JEFFERSON TOWNSHIP

7407 LAMOR ROAD

MERCER, PA 16137

TELE: 724-662-3310, Ext 1 FAX: 724-662-0313

EMAIL: hjeffersontowns@neo.net.com

Date: _____

Application/Permit # _____

Applicant's Name _____ Owner _____

Applicant hereby applies for a Permit to place a structure and/or an accessory structure on a legally owned and/or subdivided lot, plot, or tract of land and agree to comply with all provisions of the Jefferson Township Zoning Ordinance and other applicable ordinances.

Applicant Address _____

Telephone: _____ Cell _____

Applicants Email: _____

Project: _____ Zoning District _____

(attach drawings with all other structures & distanc to property lines and center of roadway)

Project Address or nearest assigned number: _____

Map # _____

Building Use: _____

Size: L: _____ W: _____ H: _____ Stories _____

Corner Lot: Y N (circle)

UCC Permit Y N (circle)

Mobile Home:		
Size: L	W:	Yr: _____
Manufacturer: _____		

Project Cost: \$ _____

Permit Fee: \$ _____

Applicant affirms the foregoing information to be true and correct:

Applicant's Signature/Date

The application/permit is void if work is not started within 180 days

Representative, Jefferson Township

Zoning Officer's Use Only	Application: does does not conform with Jefferson Township Zoning Ordinances
Set Back Front: _____	Reason: _____ _____ _____
Set Back Side(s): _____	
Set Back Rear: _____	
Jefferson Township Zoning Officer/Date	

SAMPLE OF DRAWING FOR ZONING APPLICATION

